

GEORGIA RECREATIONAL SPORTS ASSOCIATION CONSTITUTION

ARTICLE I – NAME

The name of this association shall be the Georgia Recreational Sports Association (GRSA).

ARTICLE II – MEMBERSHIP

Section 1 – Professional

Membership shall be available to any individual, regardless of professional affiliation, involved in or interested in any aspect of recreational sports. Members are entitled to all rights and privileges of the Association.

Section 2 – Student

Student membership shall be available to graduate and undergraduate students who are interested in any aspects of recreational sports. Student members shall receive newsletters, be entitled to attend meetings and conferences, be eligible to hold the office of Student Representative, and hold appointed positions on committees. Student members shall be eligible to vote on the office of Student Representative but shall not be eligible to vote on any other official business at any state business meeting or online election.

ARTICLE III – PURPOSE

Section 1

The purpose of this Association shall be to foster and enhance the quality of recreational sports programs in the various settings throughout the state by means of professional meetings, publications, the dissemination of ideas, and the maintenance of policies consistent with the National Intramural-Recreational Sports Association (NIRSA) philosophy.

Section 2

Said organization is organized exclusively for educational and charitable purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE IV – STRUCTURE

Section 1

The association shall be a state organization and a state association member with the NIRSA. The Association shall meet the following criteria to maintain State Association membership with the NIRSA:

- A. Consistency of the purpose with the NIRSA
- B. A minimum of 55% of GRSA professional members must hold membership in the NIRSA C.
- C. Each elected officer in the GRSA must hold membership in the GRSA
- D. Continuing proof of tax exempt status with the Internal Revenue Service
- E. A yearly submission of a report showing the maintaining of the guidelines

Section 2

There may be indirect affiliation with the American Alliance of Health, Physical Education, Recreation, Dance; National Recreation Parks Association; or other state or national organizations.

Section 3

An Executive Committee shall be formed to serve the membership in conducting the business of the Association.

ARTICLE V – OFFICERS

There shall be three types of officers- professional elective, student elective, and appointive.

Section 1

The professional elective officers of the Association shall be Director, Director-elect, Secretary, Treasurer, and Media Coordinator. The student elective office of the Association shall be the Student Representative. All such officers must be NIRSA members and affiliated with institutions within the state of Georgia.

Section 2

The term of professional elective officers shall be two years. Election of the GRSA State Director, Director-elect, Secretary, Treasurer, and Media Coordinator shall take place during the GRSA State Workshop business meeting. The newly elected officers assume their positions at the NIRSA Annual Conference. The Director shall be recommended to the NIRSA Region II Representative to serve as the NIRSA State Director of Georgia.

The appointive officers shall be the immediate Past Director, Past Workshop Coordinator, Host Workshop Coordinator and Historian. The terms of these appointments shall be for one year.

The term of the student elective office is a one year renewable term; not to exceed two years. The newly elected officer shall assume his/her responsibilities on May 1 and shall run through April 30 to follow the current regional and national timelines. Election of the office shall take place annually via online election. If the Student Representative office becomes vacant, a replacement shall be appointed by the Director to complete the term. As the representative for the State of Georgia the students selected will receive registration to the Annual conference paid for from association funds as an award for service.

Section 3

The management of the Association shall be entrusted to the Executive Committee, which shall consist of the Director, Director-elect, Secretary, Treasurer, and Media Coordinator, Past Director, Immediate Past Workshop Coordinator, Host Workshop Coordinator, Historian and Student Representative. The executive committee will meet at the state workshop. Additional meetings may be called at the discretion of the State Director.

Section 4

Director: Shall preside at all meetings, enforce laws and regulations of the Association and shall carry out the will of the members. The Director shall appoint all committees, and the State Workshop Coordinator upon approval of the next State Workshop site by the Executive Committee. The Director shall decide upon all financial matters of the Association upon consultation and approval by majority vote of the Executive Committee. At the end of each year Director must submit the required State Association Annual Review forms to the NNC.

Director-elect: Shall assist in the coordination of the State Workshop and Association Newsletter. Shall

assume the duties of the Director in his/her absence. In the event that the Director Elect's position is vacated during the first year because of succession to the Director's position, a replacement Director Elect shall be elected at the next State Association business meeting to fill the remainder of the Director Elect's term.

Secretary: Shall keep minutes of all meetings and an updated mailing list of members. Shall assume duties of Director Elect in his/her absence and shall succeed to the position of Director in the event that an unexpired term cannot be completed by the Director and/or Director Elect. In the event the Secretary assumes another officer's unexpired term during the first year, a replacement Secretary shall be elected at the next state business meeting to fill the remainder of the unexpired Secretary's term. Second year vacancies shall go unfilled.

Treasurer: Shall supervise all receipts and expenditures of the Association. Must maintain and file IRS tax exemption forms and documents annually. In the event the Treasurer assumes another officer's unexpired term during the first year, a replacement Treasurer shall be elected at the next state business meeting to fill the remainder of the unexpired Treasurer's term. Second year vacancies shall go unfilled.

Media Coordinator: Shall develop content with approval of the Director and regularly update external forms of communications, such as the GRSA website and social networking platforms. In the event the Media Coordinator assumes another officer's unexpired term during the first year, a replacement Media Coordinator shall be elected at the next state business meeting to fill the remainder of the unexpired Media Coordinator's term. Second year vacancies shall go unfilled.

Past Director: Shall serve the GRSA executive board for one year directly following his or her term as Director. Shall provide insight and guidance to the board on decisions regarding the GRSA state workshop and NIRSA state breakout meeting during the Regional Business Meeting at the annual national conference. The Past-Director will work closely with and provide support to the current Host Committee Chair for that year's state workshop. The Past-Director shall serve as the historian for the executive board and work with the Secretary on preserving meeting minutes, historical information, and any other information that is important to provide consistency and excellence for the future of GRSA.

Immediate Past Workshop Coordinator: Shall serve as an advisor/consultant in the operation of the Association.

Host Workshop Coordinator: Shall serve as an advisor/consultant in the operation of the Association. Shall submit a proposed budget for the State Workshop to the Director for approval and oversee the workshop in collaboration with the Executive Committee.

Student Representative: Shall provide student oriented information for the newsletter and conduct a student session at the Annual State Workshop.

Elections for all positions may also be held online as needed.

ARTICLE VI – MEETINGS

Section 1

Each year a state workshop shall be conducted at which time a GRSA state business meeting shall take place.

Proposals for date and location of subsequent workshops shall be determined at this meeting. In the event that a state workshop does not take place, elections for new GRSA officers will be held at the Region II conference during the state business meeting.

Section 2

Each year a state business meeting will be conducted at the Annual NIRSA Conference.

Section 3

With the Association membership in attendance, any ten (10) or more members present shall constitute a quorum for all state business meetings. Procedures as indicated in *Robert's Rules of Order* shall be followed.

ARTICLE VII – COMMITTEES

Section 1 – Standing Committees

Standing Committees shall be appointed by the Director and approved by the membership at the first subsequent state business meeting. *See Appendix I for descriptions.*

The Standing Committees shall be:

- A. Extramural Events
- B. Social
- C. Scholarship

Section 2 – Ad Hoc Committees

Ad-Hoc Committees shall be appointed by the Director as deemed necessary.

Section 3 – Term Length

Committee Chairs will hold position indefinitely, as needed.

Section 4 – Scholarship recipients

Each recipient will be notified prior to the GRSA workshop so they may provide assistance during the GRSA State workshop.

ARTICLE VIII – FEES AND DUES

Assessments, registrations and special fees must be approved by the Executive Committee. Dues shall be determined by a majority vote of the Association members at either the GRSA State Workshop business meeting or the NIRSA Annual Conference state business meeting.

ARTICLE IX – AMENDMENTS AND BYLAWS

This constitution may be amended at any state business meeting of the Association, provided that two-thirds of the quorum approve. By-Laws may be adopted by a majority vote of the quorum at any state business meeting.

ARTICLE X – DISSOLUTION

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Capital Court of Common Pleas of the county in which the principle office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

APPENDIX I – COMMITTEE MEMBERS AND DESCRIPTIONS

Extramural Events Committee (Standing Committee)

Chair: Chair is selected by committee members at annual meeting. Term is indefinite, as needed.

Members: Open to anyone, typically intramural sport professionals from various institutions.

Purpose: To coordinate the planning and operation of extramural events in the state of Georgia.

Function:

1. Determine host schools/locations for events
2. Determine rules for events
3. Determine eligibility requirements for events
4. Approve budget for events
5. Assist the operation of events
6. Recruit and encourage schools/teams to participate
7. Keep statistical/historical records of events
8. Provide information for GRSA newsletter
9. Develop a stipend program for teams to attend regional/national tournaments

Scholarship Committee (Standing Committee)

Chair: Chair is selected by executive committee. Term is indefinite, as needed.

Members: Will be selected by the Chair on a voluntary, as needed basis.

Purpose: To solicit applications and identify/award scholarships. Identify and create events/opportunities to provide funding to the GRSA Scholarship Program.

Function:

1. Review the current scholarship information and application forms, making recommendations for revisions if necessary.
2. Distribute applications to institutional and student members. Work with the GRSA Director to market and publicize the program.
3. Conduct the review and selection process. Work with the GRSA Director-elect to provide

recognition for the scholarship recipients.

4. Collaborate with committee members to identify and announce winners prior to the workshop.
5. Present winners at the workshop.
6. Work with the GRSA Treasurer to determine the award amounts and ensure reimbursement to the recipients.

Scholarship Eligibility:

To be considered for a scholarship award, applicants must meet the following criteria:

Student Members:

1. Be a current member of GRSA (or NIRSA in years where a GRSA workshop is not held)
2. Be currently enrolled as a student in the state of Georgia and be employed by Campus Recreation at their institution.
3. Have a minimum current cumulative grade point average of 3.0 on a scale of 4.0.
4. Submit a letter of support from a professional staff member.
5. Submit a current résumé along with the completed scholarship application.
6. For NIRSA Region II Conference:
 - a. Application, résumé, and letter of recommendation must be received by 5 p.m. on the designated application date.
7. For NIRSA National Conference:
 - a. Application, résumé, and letter of recommendation must be received by 5 p.m. on designated application date.

Professional Members:

1. Be a member of GRSA (or NIRSA in years where a GRSA workshop is not held)
2. Be currently employed in the state of Georgia as a Campus Recreation professional
3. Submit a letter of support from either a student employee in your Campus Recreation department or a professional colleague
4. Submit a current résumé along with the completed scholarship application
5. For NIRSA Region II Conference:
 - a. Application, résumé, and letter of recommendation must be received by 5 p.m. on designated application date.
6. For NIRSA National Conference:
 - a. Application, résumé, and letter of recommendation must be received by 5 p.m. on designated application date.

Selection Criteria:

1. Candidates must meet all eligibility requirements to be considered for selection.

2. Candidates and their submitted materials (resume, application, and letter of recommendation) will be rated on the following:
 - a. Academic performance (for students)
 - b. Leadership and involvement in the field of recreational sports
 - c. Involvement with local, campus and academic organizations and activities

Selection Committee:

The Scholarship Committee will consist of at least three professional members of GRSA, appointed by the Scholarship Committee Chair. The State Director will act as an ex-officio member, voting only to break any ties that occur during the selection process. Successful candidates will be notified via email.

Execution of Awards:

The number and amount of awards offered annually may vary, determined by the financial state of the scholarship fund. Decisions will be left to the discretion of the Scholarship Committee, along with the GRSA Executive Board. Recipients may only use the award to cover registration fees to their selected conference (NIRSA Region II or NIRSA National). All attempts will be made to transfer registration fees directly from GRSA to the host organization or school; however in the event that an award recipient has already registered for the conference, the recipient will be reimbursed directly from GRSA as long as the recipient can provide proof of payment for the conference. All awards will be granted at the conference early-bird rate.

Obligations of Recipients:

1. NIRSA Region II Conference and NIRSA National Conference scholarship recipients must notify the GRSA Treasurer in writing to confirm their attendance at the NIRSA Region II Conference.
2. After providing the GRSA with proof of registration, GRSA will send a check to the host organization or school for the early-bird registration rate.
3. Recipients are expected to attend the Georgia State Member Meeting at the NIRSA Region II (if receiving the NIRSA Region II Conference scholarship) or NIRSA National Conference (if receiving the NIRSA National Conference scholarship) to be recognized. Recipients who are unable to attend should contact the GRSA Executive Board Director to provide notification of their absence.
4. Recipients may be asked to provide an evaluation of the scholarship process.

Social Committee (Standing Committee)

Chair: Chair is selected by executive committee. Term is indefinite, as needed.

Members: Will be selected by the Chair on a voluntary, as needed basis.

Purpose: To assist in promoting and maintaining social relationships among the GRSA membership through sponsored events and activities.

Function:

1. Coordinate annual GRSA Social at the NIRSA National Conference.
2. Assist the Host Committee with GRSA State Workshop social as needed.
3. Work in conjunction with the GRSA Scholarship Committee in developing and coordinating an annual summer event that provides funds for the GRSA Scholarship Program
 - a. Select the day, date, time and location of the social.
 - b. Coordinate the activity, meal or refreshments, prize drawings, entertainment, etc.
 - c. Collaborate with the State Director and Treasurer on budget.
 - d. Host the social(s).
 - e. Recruit volunteers as needed.
 - f. Assist in publicizing the event.